

**City of West Orange
Monday, January 13, 2020
Regular Session**

**West Orange Community Center
2700 Western Avenue (rear entrance)
West Orange, Texas
5:00 P.M.**

COUNCIL MEMBERS PRESENT:

Mayor Roy McDonald
Brent Dearing
Randy Branch
Michael Shugart, Sr.
Shirley Bonnin

COUNCIL MEMBER ABSENT:

Dale Dardeau

APPOINTED OFFICIALS PRESENT:

Rex Peveto
Theresa Van Meter
Mike Stelly

OTHERS PRESENT:

Dan Perrine
Carman Apple
Richard Jones
Kirk Roccaforte
Michael Wise
Simmie Gibson
George L. Ray
David Roberts
Dave Rogers

Call to Order

Mayor McDonald called the meeting to order at 5:00 p.m. Mayor Pro-Tem Bonnin gave the invocation. The mayor then led in the Pledges of Allegiance to the American and Texas flags.

Consent Agenda

Discussion and Possible Action on approval of the minutes of both the December 16, 2019 Public Workshop and Council Meeting - Mayor Pro-Tem Bonnin made a motion that minutes of both the workshop and Council meeting be approved as presented. Her motion was followed by a second from Council Member Dearing. A vote on the motion was cast, passing unanimously.

Public Comments

Mr. George Ray, 1122 Irving, stated that he had been having many problems with cats in the mobile home park destroying his property. They had even destroyed the insulation underneath his trailer. He had tried trapping the cats with his personal traps, and the traps were stolen. He had also contacted the City's Humane Officer and gotten traps from the City. The problem continues, however. He addressed Council asking for help. He stated that he did not know what else to do.

As Council could not, by law, discuss this matter with Mr. Ray as it was not on the agenda, Mayor McDonald directed him to speak with Chief Stelly, who also serves as the City's Public Works Director, after the meeting for direction and/or assistance.

Closed Session

Pursuant to Texas Gov't Codes §551 and §418, Council may enter into Closed Session to discuss certain privileged information relating to emergencies and disasters – Mayor McDonald recessed the Open Session of the meeting at 5:05 p.m. and convened Council into Closed Session to discuss certain privileged information relating to emergencies and disasters.

At the conclusion of the Closed Session, the mayor reconvened the Regular Session portion of the meeting at 5:28 p.m. He stated that Council had been briefed on disaster plans for the future.

Regular Session

Discussion and Possible action on a resolution to allow the Police Department to apply for a Homeland Security Grant and designating Chief Michael Stelly as the City's Authorized Representative – Council Member Shugart made a motion that Council pass a

Resolution to allow the Police Department to apply for a Homeland Security Grant and to designate Chief Michael Stelly as the City's Authorized Representative. His motion was seconded by Council Member Dearing. With there being no discussion, the mayor called for a vote on the motion, which passed unanimously.

Discussion and Possible action on a resolution to allow the Police Department to apply for a Homeland Security Grant – Law Enforcement Terrorism Prevention and designating Chief Michael Stelly as the City's Authorized Representative – Council Member Shugart made a motion that Council pass a Resolution to allow the Police Department to apply for a Homeland Security Grant – Law Enforcement Terrorism Prevention and to designate Chief Michael Stelly as the City's Authorized Representative. His motion received a second from Mayor Pro-Tem Bonnini. When no questions or discussion was brought forth, Mayor McDonald asked for a vote on the motion, which was unanimously approved.

Discussion and Possible Action on Ordinance No. 449, an Ordinance ordering the General Election to be held in the City of West Orange, Texas on May 2, 2020 to fill the offices of three aldermen; stating the location of the polling place and designating the City of West Orange as one voting precinct; making certain provisions related to the manner of voting in the conduct of the elections; prescribing the form of ballot and voting system to be used; providing that this ordinance shall constitute an order for such election and that proper notice thereof shall be given -

(LA DISCUSIÓN Y LA ACCIÓN POSIBLE EN UNA ORDENANZA ORDENANDO LA ELECCIÓN GENERAL QUE TENDRÁ CABO EN LA CIUDAD DE WEST ORANGE, TEXAS EL 2 DE MAYO DEL 2020 PARA LLENAR LAS PUESTOS DE TRES CONCEJALES; INDICANDO LA LOCALIZACIÓN DEL LUGAR DE VOTAR Y DESIGNANDO LA CIUDAD DE WEST ORANGE COMO UN PRECINTO DE VOTACIÓN; HACIENDO CIERTAS PROVISIONES RELACIONADAS CON LA MANERA DE VOTACIÓN EN LA CONDUCTA DE ELECCIONES; PRESCRIBIENDO LA FORMA DE BALOTA Y SISTEMA DE VOTO QUE SE UTILIZARÁ; PROPORCIONANDO QUE ESTA ORDENANZA CONSTITUIRÁ UNA ORDEN PARA DICHA ELECCIÓN Y QUE EL AVISO APROPIADO DE ESO SERÁ DADO)

A motion to adopt Ordinance No. 449, an Ordinance ordering the General Election to be held in the City of West Orange, Texas on May 2, 2020 to fill the offices of three aldermen; stating the location of the polling place and designating the City of West Orange as one voting precinct; making certain provisions related to the manner of voting in the conduct of the elections; prescribing the form of ballot and voting system to be used; providing that this ordinance shall constitute an order for such election and that proper notice thereof shall be given was made by Council Member Shugart, and seconded by Mayor Pro-Tem Bonnini. There was no discussion on the item, so a vote was called. The Ordinance was unanimously adopted as presented.

Una moción para adoptar la Ordenanza No. 449, una Ordenanza que ordena que las Elecciones Generales se celebren en la Ciudad de West Orange, Texas, el 2 de mayo de 2020 para llenar las oficinas de tres concejales; declarando la ubicación del lugar de votación y designando a la Ciudad de West Orange como un recinto electoral; tomar ciertas disposiciones relacionadas con la forma de votar en la conducción de las elecciones; prescribir la forma de votación y el sistema de votación que se utilizará; siempre que esta ordenanza constituya una orden para dicha elección y que el miembro del Consejo Shugart haga la notificación correspondiente, y el Alcalde Pro-Tem Bonnini la segunda. No hubo discusión sobre el tema, por lo que se convocó una votación. La ordenanza fue adoptada por unanimidad tal como fue presentada.

Discussion and Possible Action on repealing of Ordinance 78 and 149 and replacing it with ordinance number 149-A, an ordinance dealing with culverts and drain boxes – Council Member Branch made a motion that Ordinances No. 78 and 149 both be repealed in their entireties and replaced with Ordinance No. 149-A, dealing with culverts and drain boxes. Mayor Pro-Tem Bonnini seconded his motion. There was no discussion on this matter, so the mayor called for a vote, with the motion passing unanimously.

Discussion and Possible Action on authorizing the City Secretary to open a checking account for necessary financial transactions associated with the City's HMGP DR-4332 Generator Projects, and to designate authorized signatories for said account – The City Secretary was unanimously authorized by vote to open a checking account for necessary financial transactions associated with the City's HMGP DR-4332 Generator Projects, and to designate the Mayor, Mayor Pro-Tem, City Secretary and Public Works Director as authorized signatories for said account after a motion was made by Mayor Pro-Tem Bonnini, followed by a second from Council Member Dearing.

Discussion and Possible Action on approval of Contract No. 7219460 between the Texas Department of Agriculture and the City of West Orange (Austin Street repaving project); approving a Resolution authorizing signatories for contract and authorizing the mayor to act as the City's authorized representative in all matters pertaining to said grant – Before any motions were made, Mayor McDonald announced that one correction was to be made to the contract. The termination date of 12/31/2022 was incorrect. The correct date was 12/31/2021. The contract was then unanimously approved by vote after a motion to do so was made by Council Member Shugart, with a second by Mayor Pro-Tem Bonnin.

Discussion and Possible Action on authorizing the City Secretary to open a checking account for necessary financial transactions associated with the City's TDA/CDBG Grant #7219460, and to designate authorized signatories for said account – The City Secretary was unanimously authorized by vote to open a checking account for the necessary financial transactions associated with the City's TDA/CDBG Grant #7219460, and to designate the Mayor, Mayor Pro-Tem, City Secretary and Public Works Director as authorized signatories for said account after a motion was made by Council Member Shugart, followed by a second from Council Member Dearing.

Discussion and Possible Action on approval of a contract with Schaumburg & Polk, Inc. to provide engineering services for the 2019 TxCDBG Street Improvements Grant #7219460 – Council Member Dearing made a motion that Council approve the contract with Schaumburg & Polk, Inc. to provide engineering services for the 2019 TxCDBG Street Improvements Grant #7219460. Mayor Pro-Tem Bonnin seconded the motion. The mayor then called for a vote, which passed unanimously.

Discussion and Possible Action on approval of a Resolution reaffirming/adopting civil rights policies as required by the TxCDBG program – A motion to pass a Resolution reaffirming/adopting civil rights policies as required by the TxCDBG program was made by Mayor Pro-Tem Bonnin. Council Member Branch seconded her motion. A vote was cast, motion carried.

Discussion and Possible Action on proclaiming February as Fair Housing Month and authorizing the publication of a fair housing advertisement – Council Member Shugart made a motion that February be proclaimed as "Fair Housing Month" in the City of West Orange and further authorized the publication of a fair housing advertisement. Mayor Pro-Tem Bonnin seconded his motion. A vote was called by Mayor McDonald, which passed unanimously.

Discussion and Possible Action on executing a contract with Traylor & Associates, Inc. for administration services relating to the City's HMGP generator projects - Mayor Pro-Tem Bonnin made a motion that the City execute a contract with Traylor & Associates, Inc. for administration services relating to the City's HMGP generator projects. Council Member Branch seconded her motion. Upon vote of those present, the motion passed unanimously.

Discussion and Possible Action on updates to the job description of the Building and Code Enforcement Official – A vote was made by Mayor Pro-Tem Bonnin to adopt the updates to the job description of the Building and Code Enforcement Official as presented. Council Member Branch seconded her motion. Mayor McDonald stated that since the City's Building Official recently resigned, he felt that it was a good time to update the duties of this position before a new person was hired. With there being no further discussion, he called for a vote on the motion, which passed unanimously.

Discussion and Possible Action on accepting into record the Quarterly Investment Report for the months of July - September, 2019 - Mayor Pro-Tem Bonnin moved that the Quarterly Investment Report for the months of July - September, 2019 be accepted into record as presented. Council Member Branch seconded her motion. Mrs. Van Meter stated that she felt the City had done really well drawing interest during the past fiscal year. Everyone agreed. The mayor then called for a vote on the motion. The report was accepted into record by unanimous vote.

Discussion and Possible Action on approval of a lease-purchase agreement for radios for the fire department – Council Member Dearing made a motion that this lease-purchase agreement for radios for the fire department be approved as presented. Council Member Shugart seconded his motion. Fire Chief David Roberts stated that the radios currently used by the department are outdated, and parts are no longer available for them. Mr. Wise (Kay Electronics) agreed, adding that they have reaching their "supportability life" and need to be replaced.

Mayor McDonald asked Chief Stelly how many radios were actually "operational" at this time. The Chief responded that he could not answer that question. He did add, however, that the police department is still using those "outdated" radios. As long as they are working and compatible with the communications system, they will continue to use them.

With there being no further discussion, the mayor called for a vote on the motion to approve the lease purchase of these radios. The motion passed by majority vote.

Announcements

Mayor McDonald then noted the following:

1. Résumés are now being accepted for the position of Building/Code Enforcement Official. He will engage the services of an outside inspector for the time being.
2. Period to file Application for Place on Ballot on May 2, 2020 General Election Ballot – January 15 – February 14, 2020
3. Next Council meeting: Monday, February 10, 2020; 5:00 p.m.
4. Monday, February 17, 2020 - All non-emergency departments closed in observance of Presidents' Day

Adjournment

With there being no further business before Council, Mayor McDonald adjourned the meeting at 5:49 p.m.



Roy McDonald, Mayor

ATTEST:



Theresa Van Meter, City Secretary

